

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council General Meeting
September 22, 2026 – 6:30 PM

The Borough Council of Fairfield held a general meeting on Tuesday, September 22, 2026 in the conference room of the Village Hall, 108 West Main Street, Fairfield, Pennsylvania. In attendance were Councilors Camille Cline, Phyllis Gilbert, Jordan Sites, Patricia Smith and Pat Pileggi and Secretary Dianna Zimmerman. Councilor Dennis Bucher was absent. Also present were Solicitor Matthew Battersby. Mayor Robert Stanley arrived at 6:45 pm.

Council President Patricia Smith called the meeting to order at 6:30 PM, and Council recited The Pledge of Allegiance.

Approval of Minutes: On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by unanimous acclamation, the minutes of the Council meeting of September 9, 2026 General Council & Committees meeting were approved as presented.

Public Comment – There was no public comment.

Fire Department Report – Council acknowledged receipt of the August Fire Company report.

Police Department Report – Council acknowledged receipt of the August Police report.

Correspondence – There was no correspondence to review at this time.

Solicitor's Report - Solicitor Battersby stated that he was still working on the Property Maintenance Agreement for the Borough. He did ask the Borough to purchase two copies of the International Property Maintenance Code to have available for reference.

Budget & Finance – Mrs. Smith asked Mrs. Gilbert and Mrs. Cline to decide on a date to meet to start the Borough budget planning process.

Mrs. Thomas and Mr. Sites left the meeting 6:55 p.m. to attend the Pippinfest Committee meeting.

Mayor's Report – The Mayor had nothing to report at this time.

Municipal Service Report – Mr. Wivell has been tree trimming and weed eating sidewalks and curbs getting the Borough looking nice for Pippinfest. While doing this he hung door hangers on doors of residents that had to have weed eating or tree trimming. This door hanger was giving them notice that this was being done once for Pippinfest but is their responsibility according to Borough ordinance.

Committee Reports – There were no committee reports at this time.

Liaison Reports –

- A. The Fairfield Area Historical Society had a program on September 17th about Colonial Women. About 20 people attended. They will be hosting another program on the Tapeworm Railroad in November.
- B. FREMA met on August 31, 2026 for regular meeting. There is a scenario scheduled for Wednesday, October 7, 2026 at the Carroll Valley Borough building at 6 pm.
- C. HARB had no meeting in September and no COA applications were received.
- D. Joint Parks and Recreation Commission met on September 8, 2026 and Mr. Pileggi was not able to attend but reported that Commission has added the old Hamiltonban Township marquee to the park's sign and they are advertising their events there. He noted Astronomy Night is scheduled for Friday,

October 16th 7:30 to 10 pm and the Holiday Tree Lighting is scheduled for Sunday, December 6th at 5 pm.

- E. Mrs. Smith reported that it has been a slow process with the developers of the golf course community but they have finally given the Authority monies to keep progress moving forward.
- F. In Mrs. Thomas' absence, Mrs. Zimmerman stated that Pippinfest had 73 paid applications and over \$2,800 collected in sponsorships and contributions from local businesses.
- G. The Planning Commission met on Monday, September 14, 2026 to review an Application for Conditional Use Hearing at 16 E Main St., demographic information and existing land use information for the Southwest Comprehensive Plan and the data center verbiage being added to the Borough Zoning Ordinance.
- H. Southwest Comprehensive Plan – The Southwest Comprehensive Steering Committee will meet on Wednesday, September 23, 2026.

Old Business –

- As discussed in the Municipal report Mr. Wivell has been trimming trees and weed eating curbs and sidewalks to keep the Borough looking nice for Pippinfest.
- Stevens St. and 3rd Ave drainage update is still happening but Mr. Harbaugh has not been available.

New Business –

- Carpenter's Sons Ministries would like to use the Village Hall on Saturday, Dec. 20th for a concert from 12 to 8 pm and Thursday, December 24th from 4-8 pm for a Christmas Eve service. The church wanted to know how much Council would charge for these two additional uses. Council agreed to \$105 for the concert and an additional \$85 for the Christmas Eve service.
- On a motion made by Mr. Pileggi, seconded by Mrs. Gilbert and carried by unanimous acclamation, Council authorized advertising for the Application for Conditional Use Hearing based on the Planning Commission's positive recommendation to convert the 2nd level of 16 E Main St. to a vacation rental.
- Mayor Robert Stanley signed the Proclamation for Pippinfest Parking Restrictions and Alley Closures for September 26 & 27, 2026.

Public Comment – There was no public comment.

Anything Good for Borough –

Next regular Council meetings: Monday, October 5, 2026 and Tuesday, October 26, 2026 at 6:30 PM.

Adjournment - On a motion by Mr. Pileggi, seconded by Mrs. Cline and carried by unanimous acclamation, the meeting adjourned at 7:34 PM.

Dianna Zimmerman, Secretary

Patricia Smith, Council President