

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council General Meeting
July 22, 2025 – 6:30 PM

The Borough Council of Fairfield held a general meeting on Tuesday, July 22, 2025, in the conference room of the Village Hall, 108 West Main Street, Fairfield, Pennsylvania. In attendance were councilors, Camille Cline, Pat Pileggi, Phyllis Gilbert, Dennis Bucher, Nate McNeill, Patricia Smith, Mayor Robert Stanley, Chief Clifford Weikert and Secretary Dianna Zimmerman. Also present from the public was Ms. Beth Wastler and Mr. Matt Inskip. Sally Thomas was absent.

Council President Patricia Smith called the meeting to order at 6:30 PM, and Council recited The Pledge of Allegiance.

Approval of Minutes: On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by a roll call vote of 6-0, the minutes of the Council meeting of July 2, 2025, were approved as presented.

Public Comment: Mr. Matt Inskip, the real estate agent selling 123 W. Main St., stated that he and Ms. Wastler were at the meeting to support the rental inspection or property maintenance ordinance. The property next door to Ms. Wastler's, he feels, is a safety hazard with all the junk that is on and around the property. He also thought that an ordinance of this type would help with property upkeep in the Borough.

Ms. Beth Wastler, property owner of 123 W. Main St., asked Council how long would it take to go through the steps of making her place a conversion apartment and why is Section 8 housing allowed in the Borough?

Fire Department Report – Council acknowledged receipt of the June Fire Company report.

Police Department Report – Chief Weikert gave Council two graphs showing the speeds from the signs that are posted at the east and west ends of town. He stated most speeds are within the normal range considering there is an average of 90,000 vehicles going through town each month. He asked Council if they would like to move the speed signs anywhere else in the Borough? Council suggested McGinley Drive and Water Street.

Council also asked Chief about parking enforcement in the Borough. Chief stated that his officers can write \$25 tickets but if they are not paid, there is nothing further they can do. Since the Borough does not have parking signs with arrows, on either side of the yellow painted curb, indicating there is no parking in that area, parking tickets are not legally enforceable. Council asked if Chief and his guys could use their discretion with parking enforcement in the Borough. Council also acknowledged receipt of the June police report.

Resolutions – On a motion made by Mrs. Gilbert, seconded by Mrs. Cline and carried by a roll call vote of 6-0, Council approved the Fairfield Municipal Authority Resolution 004-2025 for New Land Development. This is to upgrade the current lift Station on the east end of town.

On a motion made by Mrs. Gilbert and seconded by Mr. McNeill and carried by a roll call vote of 6-0, Council approved Resolution 003-2025, Appointing a new Deputy Tax Collector.

Budget & Finance – On a motion made by Mrs. Gilbert, seconded by Mr. Pileggi and carried by a roll call vote of 6-0, Council approved the June financial reports.

On a motion made by Mr. Pileggi, seconded by Mr. Bucher and carried by a roll call vote of 6-0, Council approved the PMCA invoice in the amount of \$462.50 and the Civil War Trails Membership invoice in the amount of \$250, to be paid with Pippinfest funds.

On a motion made by Mr. Pileggi and seconded by Mrs. Cline, Council approved the hiring of Boyer & Ritter as the Borough auditor for the years 2024, 2025 and 2026 with anticipated yearly fees of \$11,500, \$12,000 and \$12,500 respectively.

Mayor's Report – Mayor Stanely advised Council that he will be walking around town with Utility Arborist from Med-Ed to understand how they want to trim the trees on his properties for their anticipated electrical line upgrade.

Municipal Service Report –Mr. Wivell has been busy mowing, pulling weeds between the curb and Main Street in preparation for curb painting. He will also be installing the new handicap parking space signs at the Borough office parking lot and picking up the paint from Sherwin Williams for the curb painting.

Liaison Reports –

- A. The Fairfield Area Historical Society meeting scheduled for July 17th was canceled.
- B. FREMA did not have a meeting in July.
- C. HARB had no meeting in July and no COA applications were received.
- D. Mr. Pileggi reported the Joint Parks and Recreation Commission would like to set up a table at Pippinfest to collect donations for the dog park. It will be completed in three phases. The first phase being the fencing. They are moving forward with the purchase of the land adjacent to the park and the house and barn that sit on that property. Mr. Pileggi also announced the Township picnic would be on September 14th at 4 pm.
- E. Mrs. Smith reported the Municipal Authority had their meeting on July 8th and stated they just completed their USDA audit which is requiring them to install three handicap parking signs in the Borough parking lot and adding a lower railing to the current railing to make them both handicap compliant. She noted that this would be at the Municipal Authority's expense. She also updated Council on the lift station upgrade in which she said they were having difficulty obtaining a right of way from Mr. Snyder to access the lift station.
- F. The Pippinfest Committee had a meeting on July 8th. Mr. McNeill stated that the current application count is just a few off from this time last year. The committee will start meeting every week in August and September and Fellowship Baptist Church has offered the help of their parishioners again this year.
- G. The Planning Commission had a meeting on July 14th to review a proposal from Mrs. Candace Miller to convert 100 West Main Street, formerly Sunny Ray's grocery store and Kings Pizza, to possibly seven apartments and a sit-down restaurant. The Commission gave its approval to move forward as long as all the necessary requirements were met.
- H. At the Planning Commission meeting, Mr. Rob Thaeler did not give an update on the Southwest Comprehensive Plan meeting date.

Unfinished Business –

- Curb & crosswalk painting - Mr. Remaley with the Fairfield Lions Club wanted to know if the curbs, immediately before and after one-way streets coming off of Main Street, need to be painted yellow since line of sight would not apply. Council concurred that all curbs have to be painted in accordance to what is stated in the ordinance.
- Mrs. Zimmerman spoke to Mr. Butch Harbaugh and he will complete the work at 110 Franklin Street when the temperatures get slightly cooler.
- Mrs. Zimmerman spoke to Mr. Butch Harbaugh and he will complete the work on Water Street when the temperatures get slightly cooler. He also stated that Mr. Kenny Kuykendall has offered to help him and Mr. Wivell with this project.
- Crack sealing on Franklin Street is scheduled for the week of July 28, 2025.
- Parking Enforcement - Chief Weikert (Please see above under Police Department Report.)
- Mrs. Zimmerman will get bonded once the audit for 2024 is complete. It should be completed by the end of September.

New Business –

- Council concurred to researching a Property Maintenance Ordinance in order to help with property upkeep through out the Borough. Mrs. Zimmerman will pull property maintenance ordinances from other local Borough's for Council to review.

Anything Good for Borough – Mrs. Zimmerman has completed the “Welcome Packet” for new residents of the Borough. There was one was available for Council to review. They were pleased.

The next regular Council meetings are scheduled for Wednesday, August 6, 2025 at 9 AM and Tuesday, August 26, 2025, at 6:30 PM.

On a motion by Mr. McNeill, seconded by Mrs. Gilbert and carried by unanimous acclamation, the meeting adjourned at 8:35 PM.

Dianna Zimmerman, Secretary

Patricia Smith, Council President