

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council General Meeting
September 4, 2024 - 9:00 AM

The Borough Council of Fairfield held a general meeting on Wednesday, September 4, 2024, in the conference room of the Village Hall, 108 West Main Street, Fairfield, Pennsylvania. In attendance were councilors, Camille Cline, Nate McNeill, Pat Pileggi, Patricia Smith and Sally Thomas; and Secretary Susan Wagle. Mr. Bucher, Mrs. Gilbert and Mayor Stanley were absent.

Present from the public was Gettysburg Times reporter Liz Staples.

Council President Patricia Smith called the meeting to order at 9:00 AM, and Council recited The Pledge of Allegiance.

Public Comment: There was no public comment.

Approval of Minutes: On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by roll call vote of 5-0, the minutes of the Council meeting of August 27, 2024, were approved as presented.

At 9:15 AM Solicitor Battersby arrived at the meeting.

Solicitor's Report – Solicitor Battersby had no outside business on which to report and was in attendance to be available should his expertise be needed during the meeting.

General Business

- The code enforcement officer's report for the month of August had not yet been received, so there was no review.
- On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by unanimous acclamation, Council voted to accept Thomas Wells III quote in the amount of \$2,700.00 for seal coating the parking lot of the Village Hall if the work can be done before the end of September or October, and contingent on the weather being warm enough to assure good absorption of the material.
- Council reviewed an estimate from General Code, the parent company of Code Publishing, for preparing a supplement and codifying the recently adopted new Zoning Ordinance. After discussion and on hearing from Mrs. Smith that monies are budgeted for the expense, on a motion by Mr. Pileggi, seconded by Mr. McNeill and carried by unanimous acclamation, Council voted to move forward with codifying the new Zoning Ordinance at an estimated cost between \$2,795 and \$3,215. Solicitor Battersby reminded the Secretary of the need to send the Ordinance to the Adams County Law Library.
- Council considered a quote from Budget Blinds for roll up blinds for the windows facing Main Street in the front room of the Village Hall. Mrs. Cline shared that the Historical Society Board, in appreciation of the Borough's having provided several years' use of the facility for Historical Society functions at no cost, offered to pay half of the cost of the blinds, up to \$1500.00, should Council choose to move forward. On a motion by Mrs. Thomas, seconded by Mr. Pileggi and carried by unanimous acclamation, Council authorized the purchase of roll up blinds, per quote #3469, at a cost of \$2,764.71, using ARPA funds and accepting the Historical Society's offer of sharing in the cost.

- The Secretary shared information on costs obtained from Nolt’s Mulch Products for new railroad ties to border the Village Hall parking lot. The municipal employee would require help in handling materials at delivery and installation. It was recommended that quotes for materials, installation, and disposal of old ties be obtained from local landscapers. Waybright and Freedom Landscaping were both recommended.

Budget & Finance: There were no financial reports for review. On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried unanimous acclamation, Council authorized payment of Code Publishing Company’s invoice in the amount of \$695.00 for eCode360 annual web hosting.

Committee Reports – Mrs. Thomas provided an update on Pippinfest planning.

Correspondence – Council acknowledged receipt of the Fire Company report for the month of August and a thank you note from the Adams County Library for the Borough’s “donation” to the library.

Old Business

- We are awaiting scheduling information from Susquehanna Door Company for installation of the east side rear door.
- There were no changes recommended to the proposed junkyard ordinance. It was noted that the ordinance will be submitted to Solicitor Battersby for his review and approval.
- Mrs. Thomas invited Council to leave any glass items they wish to recycle at the rear of the Village Hall and she will deliver them to the recycling center at this month’s upcoming event.
- The radar speed indicator sign has been ordered for shipment to Carroll Valley Borough.
- As sidewalk letters have not been sent and the time frame for repairs has passed, Council recommended removing the item from the agenda until spring of 2025.
- No new information has been received regarding an update to the Southwest Comprehensive Plan.
- Mr. McNeill confirmed that Mr. Bucher made the 811 call for the installation of several street signs, but he has not spoken with Mr. Bucher recently and has not received any new information.
- Two “Drive Slowly; Children Playing” signs are still available for installation. At Mr. McNeill’s suggestion, a suitable location will be sought along the route used by The Caterpillar Clubhouse to walk with their daycare children.

New Business

- Mrs. Thomas shared that the Pippinfest Committee had considered that it could be advisable to copywrite or in some other manner protect the Pippinfest name and/or logo from use by others. The topic was raised in discussion of creating an agreement with the new pottery artist that the artist will not sell Pippinfest articles to anyone other than the Borough. Solicitor Battersby shared that a memorandum of understand could serve as that protection. He shared, too, that Mrs. Battersby, also an attorney, is licensed to register trademarks, and he could request that she research the possibility of registering Pippinfest as a trademark with the U.S. Patent and Trademark office.

- Mrs. Smith shared that Charles Gable, Chair of Adams County America 250 PA, spoke to the Council of Governments about plans the County is making for celebrating the country's 250th Anniversary. He encouraged all Adams County municipalities to plan an activity or activities for their communities, not necessarily on 07-04-2026, but sometime during the anniversary year. Mrs. Smith offered to spearhead a community activity, perhaps in tandem with the Fairfield Fire Company. Significant discussion ensued with consideration given to customizing Pippinfest as a 250-anniversary celebration. Mrs. Thomas offered to attend the next meeting of the America 250 PA group.

At 10:03 A.M. Mr. Battersby and Mr. McNeill left the meeting.

Public Comment: There was no public comment.

Anything for the Good of the Borough – There was none.

Next Meeting: The next regular Council meeting is scheduled for Tuesday, September 24, 2024, at 6:30 PM.

Adjournment: On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by unanimous acclamation, the meeting adjourned at 10:21AM.

Susan E. Wagle, Secretary

Patricia T. Smith, Council President