

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of July 23, 2024
108 West Main Street, Fairfield, PA

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, July 23, 2024, in the conference room of the Village Hall. In attendance were councilors Dennis Bucher, Camille Cline, Phyllis Gilbert, Nate McNeill, Patricia Smith, and Sally Thomas; Mayor Robert Stanley; and Secretary Susan Wagle. Pat Pileggi was absent.

At 6:30 PM Council President Patricia Smith called the meeting to order, and Council recited the Pledge of Allegiance.

Minutes – On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by roll call vote of 6-0, the minutes of the Council meeting of July 3, 2024, were accepted as presented.

Public Comment – There was no public comment.

Fire Department Report – Council acknowledged receipt of the June Fire Company report.

Police Report – In the absence of Chief Weikert there was no police report.

Invoices for Approval – There were no invoices for approval.

Correspondence – Council acknowledged receipt of an invitation to attend the September 16 ACBA meeting at which the Pennsylvania Fire Commissioner will be the featured speaker.

Mayor's Report – Mayor Stanley shared information on three personal engagements.

Municipal Services Report – Council heard that adjustments needed to be made to the air conditioner drain pan in the attic, as it became tilted in the wrong direction and water drained to the outside through a tube between two bricks over the front door. Follow-up servicing of all the air conditioner units was performed on July 23rd. A replacement part is needed and has been ordered for one of the three compressors.

Committee Reports – There were no reports.

Liaison Reports

Fairfield Area Historical Society – The Historical Society board did not meet in July.

HARB – After review via e-mail, the Historic Architectural Review Board approved an application for a Certificate of Appropriateness (COA) for a sign to be installed at 105 West Main Street where Jester's Computer Services will be opening a retail shop. On a motion by Mrs. Gilbert, seconded by Mrs. Thomas and carried by roll call vote of 6-0, Council passed Resolution #06 of 2024, issuing the COA as recommended by the HARB.

Joint Parks and Recreation Commission – In Mr. Pileggi's absence there was no report.

Municipal Authority – Mrs. Smith reported that the grant approval process is ongoing and that only one developer appears to be moving forward with development plans. She shared some details about a potential agreement relative to shared grant costs with the developer. The Authority has hired an employee on a probationary basis to work two weekends per month with Mr. Keller. They hope to train him in anticipation of Mr. Keller's potential retirement in five years. All Authority systems are working fine at this time.

Pippinfest – Mr. McNeill reported on the July 9 committee meeting at which it was reported that vendor numbers are down significantly this year. Various factors could contribute to the reduced numbers. The committee is evaluating comparative vendor costs at a variety of other festivals. New this year will be a Beer Garden on the Mansion House property. Committee meetings will be held weekly after the August 13 meeting.

Planning Commission – There was no Planning Commission meeting in July. As it has been ten years since the Borough’s Comprehensive Plan was adopted, per Municipal Planning Code directives the time has arrived to update or revise the plan. An initial meeting with all interested municipalities will be held at the Adams County Planning Office on August 6th from 1:30-3:30 PM.

Unfinished Business – The following updates to unfinished business were received:

1. Mr. Bucher provided a photograph of the “No Parking” sign on North Balder Street illustrating the height from the bottom of the sign to the ground as 6’ 4”. Noting that the recommended height from ground level to the bottom of a sign not located over a sidewalk is between 5 feet and 7 feet, Council agreed that the height of the sign is appropriate, and it does not need to be moved.
2. After considering a quote from Thomas Wells Paving for proposed paving work on Second Avenue, Council authorized Mr. McNeill to discuss the project with Mr. Wells. The Secretary was directed to provide all communication from last year’s contract work to Mr. McNeill.
3. Replacement street name signs for North Miller and Main Streets, Polley Drive and intersections at Centennial Street and Water Street, and crosswalk signs for the crosswalk at Centennial Street have been ordered. Delivery is anticipated in about three weeks.
4. Sidewalk letters have not yet been mailed.
5. Three “Watch Children” signs are available for installation. It was suggested that a very faded sign near 208 West Main Street be removed and a Watch Children sign be installed in its place.

New Business – After some discussion of a quote from Susquehanna Door for a replacement door at the rear of the Village Hall, the Secretary was directed to get quotes from Robert Miller in Hanover and Interstate Door in Chambersburg.

Public Comment – There was no public comment.

Anything for the good of the Borough – There was nothing presented.

Next Meetings – The next meetings of the Borough Council are scheduled for Wednesday, August 7, 2024, at 9:00 AM and Tuesday, August 27, 2024, at 6:30 PM, preceded by a public hearing for the Zoning Ordinance adoption to convene at 6:15 PM.

Adjournment – On a motion by Mrs. Cline, seconded by Mr. Bucher and carried by unanimous acclamation, the meeting adjourned at 7:24 PM.

Susan E. Wagle, Secretary

Patricia T. Smith, President