

**FAIRFIELD, PENNSYLVANIA**  
**Borough of Fairfield**  
**Minutes of the Borough Council General Meeting**  
**July 3, 2024 - 9:00 AM**

The Borough Council of Fairfield held a general meeting on Wednesday, July 3, 2024, in the conference room of the Village Hall, 108 West Main Street, Fairfield, Pennsylvania. In attendance were councilors Dennis Bucher, Camille Cline, Phyllis Gilbert, Pat Pileggi, and Patricia Smith; Mayor Robert Stanley; and Secretary Susan Wagle. Nate McNeill and Sally Thomas were absent.

Council President Patricia Smith called the meeting to order at 9:05 AM, and Council recited The Pledge of Allegiance.

**Public Comment:** There was no public comment.

**Approval of Minutes:** On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, the minutes of the Council meeting of June 25, 2024, were approved as presented.

The Secretary shared that she discussed and received advice from Solicitor Battersby regarding two topics. One relates to two recent instances in which single-family homes on Main Street were converted into two-apartment units without registering a change of use with the Borough or paying the Municipal Authority for the requisite connection fees. The other relates to communicating – or not communicating – with the new owners of the Fairfield Commons development regarding the fire company’s anticipated difficulty in suppressing a fire should one occur at any of the three-story homes proposed for construction there.

**General Business**

- Council reviewed the code enforcement officer’s report for the month of June. Four additional grass and weeds areas to address were identified: 6<sup>th</sup> Avenue overgrowth into the alley; West Landis Drive at the rear of 31 West Main St – shrub interfering with line of sight; East Landis Drive in the vicinity of 111 - 115 East Main Street – bush scraping the top of vehicles; 29 Water St – tree suckers interfering with line of sight for vehicles entering Water Street from Polley Drive. In addition, a minor trunk on the crabapple tree at the community mailbox area needs to be cut by the municipal employee.
- Mr. Bucher shared that he talked with Carroll Valley Borough’s roads foreman, Brad Sanders, about the rising tar on Second Avenue and was told that this is an ongoing problem in their Borough. They lay green stone on the tar and it is pressed into the tar as vehicles travel the roadways. In discussion with Butch Harbaugh, he proposed that excess stone from the fall tar and chip job be swept to the heavy tar areas of Second Avenue and pressed into the tar. He is available to do the work and would use his backhoe to compress the stone into the tar. He further shared that if the potholes were not properly filled in before the tar and chip job was done, they will most assuredly reappear. After lengthy discussion, on a motion by Mrs. Cline, seconded by Mr. Bucher and carried by unanimous acclamation, the Secretary was directed to consult with Tom Wells, who tarred and chipped the roadway last fall, to see what solution he would recommend. Mr. Pileggi noted that Mr. Wells should be informed that water is accumulating at Main Street.
- Council agreed to schedule the public hearing required for adoption of the new Zoning Ordinance on August 7 at 9:00.
- Council supported the Streets and Alleys committee recommendation for the location of street name signs for Polley Drive.

**Budget & Finance:** On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, Council approved the financial reports through June 30, 2024, and authorized payment of the following invoices: Kyocera Document Solutions - \$432.00 for renewal of the copier service contract for the period 07-01-24 through 06-30-25; PMCA - \$575.00 for code enforcement services from 06-01-24 through 06-30-24; and Battersby Law - \$187.50 for June services (paid from retainer).

**Committee Reports** – There were no committee reports.

**Correspondence** – Council acknowledged receipt of: an invitation from Marty Qually to attend the 2024 Local Government Forum relative to the Chesapeake Bay watershed restoration effort; Civil War Trails invoice and information; and the 2023 Adams County Real Estate Market Report prepared by the Realtors Association of York & Adams Counties.

### **Old Business**

- On a motion by Mrs. Gilbert, seconded Mr. Pileggi and carried by roll call vote of 5-0, Council authorized purchase of the posts, anchors, and signs required for North Miller Street at Main Street, the Centennial Street crosswalk, and Polley Drive to include street names for Water Street and Centennial Street.
- Sidewalk letters have not been sent.
- Two “Drive Slowly; Children Playing” signs have been installed at the east end of the Borough. Locations are needed for the remaining three signs. Consideration was given to placing one at the far west end of the Borough – perhaps where a snow emergency route sign can be sacrificed. Noting that some of the signs at that end of the Borough are very faded, consideration was given to amending the existing signs order to include replacements for the faded signs.
- Repairs to the hallways of the Village Hall have been completed by Moser’s Handyman Services. Council supported having the Borough Building committee send a letter to regular renters indicating that they will be responsible for the cost of repairs to any damages in the future.
- A draft of a junkyard ordinance has not yet been prepared by the Secretary.

### **New Business**

- Input for the quarterly newsletter included: information on the community garden; notice that bushes must not be allowed to interfere with a driver’s line of sight; attention to the new parking restriction on North Balder Street; attention to individual sidewalk condition and repairs where needed to avoid receiving a repair requirement notice.
- Mrs. Gilbert shared that she has been told that the no parking sign on North Balder Street is too high for good visibility. Mr. Bucher indicated that he would check to see if the no parking sign can be lowered. Mrs. Gilbert also noted that compliance with the new parking standards has not been good, and we may need to request enforcement efforts by the Carroll Valley Borough police.
- The Secretary shared that she has submitted her resignation, and the Personnel Committee is initiating a search for a replacement.

**Public Comment:** There was no public comment.

**Anything for the Good of the Borough**

Mrs. Cline expressed a need for some kind of window treatment to block the afternoon sun in the front room of the Village Hall. Window coverings are particularly needed when an early evening presentation projects images for viewing. Council agreed to consider options and get pricing for future consideration.

Mrs. Smith shared that the community garden is starting to produce. She has shared vegetables with the weekly exercise group at the fire company, and the individuals there were most appreciative. She requested that Council members let her know if they know of any Borough resident who might benefit from proceeds from the garden.

**Next Meeting:** The next regular Council meeting is scheduled for Tuesday, July 23, at 6:30 PM.

**Adjournment:** On a motion by Mrs. Cline, seconded by Mr. Bucher and carried by unanimous acclamation, the meeting adjourned at 10:25 AM.

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Susan E. Wagle, Secretary

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Patricia T. Smith, Council President