

**FAIRFIELD, PENNSYLVANIA**  
**Borough of Fairfield**  
**Minutes of the Borough Council General Meeting**  
**December 6, 2023 - 9:00 AM**

The Borough Council of Fairfield held a general meeting on Wednesday, December 6, 2023, in the conference room of the Village Hall, 108 West Main Street, Fairfield, Pennsylvania. In attendance were councilors Dennis Bucher, Camille Cline, Phyllis Gilbert, Nate McNeill, Pat Pileggi, Patricia Smith, and Sally Thomas; and Secretary Susan Wagle.

Council President Patricia Smith called the meeting to order at 9:01 AM, and Council recited The Pledge of Allegiance.

**Public Comment:** There was no public comment.

**Approval of Minutes:** On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 7-0, the minutes of the Council meeting of November 28, 2023, were approved as presented.

**Regular or New business:**

- On a motion by Mrs. Gilbert, seconded by Mr. Pileggi and carried by roll call vote of 7-0, Council established meeting dates for 2024 and authorized advertisement of same.
- Council reviewed the Fire Company report for the month of November.
- Council reviewed the Code Enforcement Officer's report for the month of November.

**Enactments:** On a motion by Mr. Pileggi, seconded by Mrs. Thomas and carried by roll call vote of 7-0, Council passed Resolution 10 of 2023 authorizing Fire Company activities for 2024.

**Budget & Finance:** Mrs. Cline moved that Council approve the financial reports for the month of November, as presented, and Mrs. Thomas seconded the motion. After brief discussion Mrs. Cline amended her to motion to include authorization to pay PMCA's invoice in the amount of \$383.50 and Battersby Law's invoice in the amount of \$62.50 (paid from retainer), both for November services. The amended motion was seconded by Mrs. Thomas and carried by roll call vote of 7-0.

By general consensus Council authorized the use of the PLGIT general fund for daily business checking.

At 9:14 AM Solicitor Battersby arrived at the meeting.

**Solicitor report and/or business:**

In response to prior inquiry by the Secretary, Solicitor Battersby strongly advised against providing resource information to residents having work done to comply with Borough ordinances.

In response to prior inquiry regarding entering into an agreement with Constable Stephen Beans for supplemental code enforcement services, Solicitor Battersby provided handouts with detailed information on Workers' Compensation Insurance law and on the Constables' Association. He fielded questions and enlightened Council on multiple considerations relative to engaging supplemental services for code enforcement from an independent source. Council received the information under advisement.

At 9:42 AM Solicitor Battersby left the meeting.

**General Reports:** Mr. Pileggi reported that the first annual – the beginning – Hamiltonban Community Park Christmas tree lighting ceremony on December 3 was attended by over 50 area residents of mixed ages, and all seemed to enjoy and appreciate the cookies, hot chocolate, coffee, luminaries, singing, and comaraderie. The Board will meet next week to compare notes and make plans for next year.

At 9:50 AM Mr. McNeill left the meeting.

**Correspondence:** Council acknowledged receipt of an invitation from Liberty Mountain Resort General Manager Chris Blackwell to attend a “Meet and Greet” at the resort on December 19. Council members may RSVP individually.

**Old Business:**

- After some discussion Council members supported a decision to send initial sidewalk repair notification letters in January under the signature of the Secretary and to follow up with enforcement by the Code Enforcement Officer if the necessary work has not been done by May 1, 2023.
- After extended discussion earlier in the meeting, by general consensus Council declined to pursue entering into an agreement with Constable Beans for supplemental code enforcement services.
- Ordinance committee members received a copy of one sample junkyard ordinance for development purposes.
- Council supported Mrs. Smith’s suggestion that quotes be obtained for repairing the bird-damaged grout at the wall along the rear entrance of the Village Hall. Council noted the ARPA fund balance of approximately \$20,000 and reiterated the intent to expend the remaining ARPA funds on road repairs if funds are not needed for other projects before the project commitment date at the end of 1024.
- The Secretary reported that the welcome packet and business directory are still in process.

**Public Comment:** There was no public comment.

**Anything for the Good of the Borough:**

**Next Meeting:** The next regular Council meeting is scheduled for Tuesday, December 19, 2023 – the third Tuesday of December instead of the fourth – at 7:00 PM.

**Adjournment:** On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by unanimous acclamation, the meeting adjourned at 10:05 AM.

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Susan E. Wagle, Secretary

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Patricia T. Smith, Council President