

**FAIRFIELD, PENNSYLVANIA**  
**Borough of Fairfield**  
**Minutes of the Borough Council Meeting of October 25, 2022**  
**108 West Main Street, Fairfield, PA**

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, October 25, 2022, in the front room of the Village Hall. In attendance were councilors Camille Cline, Phyllis Gilbert, Nate McNeill, Pat Pileggi, Patricia Smith, Dean Thomas, and Sally Thomas; Mayor Robert Stanley; retiring Carroll Valley Borough Police Chief Richard Hileman and new Carroll Valley Borough Police Chief Cliff Weikert; and Secretary Susan Wagle.

Present from the public was George (Butch) Harbaugh of Harbaugh's Hauling and Excavation, LLC.

At 7:00 PM Council President Patricia Smith called the meeting to order, and Council recited the Pledge of Allegiance.

**Minutes** – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 7-0, the minutes of the Council meeting of October 5, 2022, were accepted as presented.

**Public Comment** – There was no public comment.

**Fire Department Report** – Council acknowledged receipt of the September Fire Department report. Mrs. Smith reported on the October 17 quarterly municipal meeting with Fire Company officials.

**Police Report** – Chief Weikert reported that Chief Hileman's last day serving the Carroll Valley Borough police department is on November 9. He reported that the Department is making progress in its search for a third officer, and he reviewed the September police report and fielded questions from Council. Chief Hileman shared that he will hand out candy at the Village Hall during this year's Trick-or-Treat and that there is a Drug Take-Back event on October 29th. The officers shared information on the acquisition of various equipment which will assist officers in operating efficiently. They include: two portable radar signs that record and retain oncoming vehicle speed and can be set either to flash or not flash the speed; updated vehicle video systems for two police cars; body cameras with wifi upload capability for all members of the department; a mobile license plate reader with rear or forward facing camera that can be moved from vehicle to vehicle and can be connected to a service that provides data on stolen cars, wanted individuals, amber alerts, insurance cancellations, and out-of-date registrations. Chief Hileman suggested that the Borough might consider purchasing one or more pole mounts for the radar speed recording signs to enable use of the equipment in the Borough.

Chief Hileman shared with Council that he has enjoyed his time spent in Fairfield and hoped that the Borough's relationship with the Police Department will continue. On behalf of Council, Mrs. Smith conveyed the Borough's appreciation of all of Chief's efforts over the years, including his work toward attempting to establish a regional police force and his development of the current police services agreement which is entering its 20th year. She expressed appreciation for the feeling of safety in the Borough due to the presence of a nearby dedicated police department. The whole of Council wishes him the very best in all of his future endeavors.

At 7:30 PM the two officers left the meeting

**Enactments** – Solicitor Battersby provided background information on each of the following business items, copies of which had been provided to Council in advance of the meeting.

- a. On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 7-0, Council passed Resolution 08 of 2022 implementing Act 57 of 2022 which provides for the waiver of penalties for delinquent real estate tax payment, under certain qualifying conditions.
- b. On a motion by Mr. Thomas, seconded by Mrs. Thomas and carried by roll call vote of 7-0, Council voted to enter into an updated Memorandum of Understanding with the Adams County Conservation District.

Council referred to the proposed police contract renewal document which was provided for the first time at this meeting, noting that the terms of the proposed agreement are essentially the same as those in the current agreement, with the extension of an annual 4% rate increase.

**Solicitor Report** – There was no additional report, and at 7:34 PM Mr. Battersby left the meeting.

**Snow Removal Bid Opening** – Harbaugh’s Hauling and Excavation, LLC was the lone bidder for 2023 snow removal services. Mrs. Smith opened the bid and read bid prices to Council. Mr. Harbaugh shared that he is storing on his property approximately 3 tons of anti-skid material left over from last year. On a motion by Mrs. Gilbert, seconded by Mrs. Thomas and carried by roll call vote of 7-0, Council awarded the 2023 snow removal contract to Harbaugh’s Hauling and Excavation, LLC. Mr. Harbaugh advised that he will let the Borough office know if there are any areas in the Borough that require attention before it is time to plow.

At 7:46 PM Mr. Harbaugh left the meeting.

**Correspondence** – Mr. McNeill volunteered to represent the Borough as a broadband stakeholder.

**Financial Reports** – On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 7-0, the financial reports were accepted as presented and authorization granted for payment of Ensor & Sowers invoice in the amount of \$1,055.00.

**Mayor’s Report** – Mayor Stanley reported that he attended the Fire Company Open House and staffed a FREMA table there. He also attended the FREMA meeting and the Fire Company quarterly meeting, both on October 17.

**Municipal Services Report** – During the past month Mr. Wivell mowed Borough lots and alleys, cleaned storm drains, installed new street signs at 1<sup>st</sup> Avenue and Main Street and a replacement speed limit sign near the post office, and replaced a nut and bolt on a stop sign. In response to Mr. Wivell’s suggestion that the formerly damaged air conditioner unit be relocated to prevent damage from snow/ice falling from the roof, the Secretary was directed to get an estimate on costs to do so from Ensor and Sowers for further discussion at the November 2 meeting.

**Committee reports** – Mrs. Gilbert reported that at the end of the meeting she will provide copies of the proposed 2023 general fund budget, with no real estate tax increase proposed, which will be considered for preliminary approval at the November 2 Council meeting.

## **Liaison Reports**

**COG** – There were no new items proposed for inclusion on the COG legislative priorities list.

**HARB** – There was no HARB meeting in October.

**Joint Parks & Recreation Commission** – Mr. Thomas reported that the Hamiltonban Community Park is scheduled to be closed the week of November 6 to accommodate heavy equipment spreading stone in the parking area and the creation of the trail extension. The park has received 250 tons of 2A stone from SGI and 150 tons of TSA from Valley Quarries. Two new tree dedication plaques have been ordered, and trail weeding has been scheduled for November 1st at 5 PM.

**Municipal Authority** – Mrs. Smith reported that the Authority Board will consider bids for harvesting appropriately sized trees at their November meeting. There has been significant discussion on how to go about pursuing a county grant, the application for which must be submitted by November 21<sup>st</sup>.

**Pippinfest** – Mrs. Thomas reported that she has resigned as Chair of the Pippinfest committee but plans to continue serving as a committee member next year. The committee is prepared to appoint a new Chair at the February 2023 meeting. In response to inquiry, it was agreed that Mr. McNeill will take any Pippinfest signs that are remaining outside the Village Hall to Mr. Harbaugh’s barn for storage.

**Planning Commission** – The October 10 meeting was canceled as there was no new business and the new amended zoning ordinance documents had not yet been reviewed.

**Unfinished Business** – The Secretary reported that Mr. Thomas set up the new overhead scanner, and a couple of test scans of a magazine have been made. At Mr. Thomas’ suggestion, the scanner doner, Eric Hutchison, will be consulted for instruction on how to proceed.

**New Business** – There was no new business presented.

**Public Comment** – There was no public comment.

**Anything good of the Borough** – On behalf of the Fairfield Area Historical Society, Mrs. Cline invited everyone to attend next Thursday’s public event at which the program’s topic will be historic fires in the Borough and their effect on the community. Council heard that  $\frac{3}{4}$  of a container was filled with eligible electronics at the final 2022 covered device recycling event in Freedom Township. Liberty Township has volunteered to host the 2023 events. Council was reminded of Chief Hileman’s retirement event on Tuesday, November 1<sup>st</sup>, at the Carroll Valley Pavilion from 5 to 7, with presentations scheduled to be made at 6:00.

**Next Meetings** –The next meetings of the Borough Council are scheduled for Wednesday, November 2, 2022, at 9:00 AM and Tuesday, November 22, 2022, at 7:00 PM. Mr. Thomas requested that the Public Safety Committee meet at 8:45 AM, just before the November 2 Council meeting.

**Adjournment** – On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by unanimous acclamation, the meeting adjourned at 8:25 PM.

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Susan E. Wagle, Secretary

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Patricia T. Smith, President