

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of March 22, 2022
108 West Main Street, Fairfield, PA

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, March 22, 2022, in the front room of the Village Hall.

In attendance were councilors Camille Cline, Phyllis Gilbert, Nate McNeill, Pat Pileggi, Patricia Smith, Dean Thomas, and Sally Thomas; Solicitor Matt Battersby, Mayor Robert Stanley; Carroll Valley Borough Police Chief Rick Hileman, and Secretary Susan Wagle.

Present from the public were Emmitsburg News Journal and Gettysburg Times reporter Andrea Grabenstein and residents Brad and Kelli Maze of 213 West Main Street.

At 7:00 PM Council President Patricia Smith called the meeting to order, and Council recited the Pledge of Allegiance.

Minutes – On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 7-0, the minutes of the Council meetings of February 22, 2022, and March 2, 2022, were accepted as presented.

Public Comment – Both residents present declined to comment.

Fire Department Report – Council acknowledged receipt of the February Fire Department report.

Police Report – Chief Hileman reviewed the February Police Report and fielded questions from Council. The Department has re-initiated the Civil Service hiring process in search of a new officer. The Department ran a grant-supported DUI program on St. Patrick’s Day. An upcoming grant-supported program is directed toward addressing aggressive driving. He further reported that the Department’s Medicine Take Back day is scheduled for April 30th from 10 AM until 2 PM and that the Recreation Association’s Opening Day Parade is scheduled for the same day at 9:00 AM. The parade permit application is pending PennDOT approval. There was some discussion concerning legislation under consideration to permit the use of radar by municipal police departments.

At 7:17 PM Chief Hileman left the meeting.

Solicitor Report – Solicitor Battersby had no report.

At 7:18 PM Solicitor Battersby left the meeting.

Correspondence – Mrs. Smith reviewed various correspondence received during the month. Council supported inviting a representative of Friends of Toms Creek to attend a Council meeting to share information on their proposed project to establish a “Toms Creek Greenway.” There was no other action required as relates to correspondence received.

Code Enforcement report – There was no report for review.

Review of Financial Reports – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 7-0, the financial reports were accepted as presented.

Mayor's Report – Mayor Stanley reported that he attended the Adams County Borough's Association meeting at which the key speaker made a presentation on opioids. There was also discussion of new speed deterrent devices that have recently been put into use in York Springs Borough. As the devices have been successful in slowing truck traffic through York Springs, Mr. Stanley opined that it would be beneficial for Fairfield Borough to make use of one on the east end of the Borough. The purchase price is approximately \$2,500.00.

Municipal Service Report – The truck rack carrier with ramp has been received and assembled. Mr. Wivell expressed his appreciation for the Borough's support.

Committee reports – There were no committee reports.

Liaison Reports

Fairfield Area Historical Society – Mrs. Gilbert reported that approximately 40 people attended the March 17 free presentation by the "Victorian Historian," and the presentation received rave reviews.

HARB – On a motion by Mrs. Thomas, seconded by Mrs. Gilbert, and carried by roll call vote of 7-0, Council passed Resolution 04 of 2022, granting a Certificate of Appropriateness for the installation of stair railing at the front porch of 200 East Main Street.

Joint Parks & Recreation Commission – Mr. Thomas shared a detailed quotation on the second phase of the Hamiltonban Community Park. He reported that hot dogs, chips, and water will be available at this year's Kite Day (April 23 from 10 AM-2PM) and that a 7-church cooperative community Vacation Bible School will be conducted at the park this summer.

Municipal Authority – Mrs. Smith reported that representatives of two developers were again present at the monthly Municipal Authority meeting, continuing their plan submissions and requests for capacity for water and sewer services. Gettysburg National Golf Club plans had been submitted in advance and were well prepared for inclusion in the Authority's Chapter 94 report. The second developer will have an opportunity to submit his plans to DEP separately, once they are fully developed.

Planning Commission – Mrs. Cline reported that Commission members voted to recommend that Council adopt an ordinance amending sign standards to permit interior lighted signs for emergency services uses. The amendment can be enacted either in advance of or in conjunction with adoption of the fully restructured Zoning Ordinance. A sample of the amended language and a cost estimate for adoption will be provided for consideration at the April 6 meeting.

Waste Contract – None of the southwest group's six municipalities has yet received a signed contract from Park's Garbage Service, but planning has begun for the two covered device recycling events. Tentative dates are May 14 and October 15, tentatively to be hosted by Freedom Township. A final decision will be made after the Freedom Township board meets on April 13.

Unfinished Business – Council received updates and discussed the following unfinished business items:

- Discussion of the use of ARPA funds will continue at the April 6 Wednesday morning meeting. Mrs. Smith recommended that those with interest in specific projects research and prepare cost estimates.
- The commemorative plaque for the bell has been delivered, and the invoice will be paid tomorrow.

- Hull’s Electric Service installed the solar light fixture at the community mailbox area. Both Mr. Thomas and Mrs. Gilbert reported that it serves the area well while not contributing to excessive light pollution.
- On April 7 and April 19 Hamiltonban Township will advertise its invitation to bid on line painting, which includes crosswalks and cross bars in Fairfield. The Hamiltonban Township board of supervisors has requested that Fairfield Borough pay 50% of the advertising costs and a share of the solicitor review. It was agreed that Solicitor Battersby will bill each municipality separately for its share of his time spent.
- No new communication has been received regarding renewal of a police services contract with Carroll Valley Borough.
- Mr. Thomas reported that the Streets, Alleys, Trees, and Sidewalks committee assessed the drainage situation at Stevens and West Main Streets and concurred that improvement is needed. Mr. Thomas arranged for a site visit with PennDOT’s Doug Etter where it was agreed that PennDOT will re-install a drainage ditch in their right-of-way in front of 211 West Main Street. That work will be done as soon as the needed equipment is repaired. Any changes that might be needed to Stevens Street will be the Borough’s responsibility. Brian Glass, supervisor to Doug Etter, shared with Mr. Thomas his recommendation that a covered culvert be installed at the foot of Stevens Street to collect water and direct it to the ditch in front of 211 West Main Street. Engineering design and PennDOT permitting would be required. Mr. Thomas suggested we assess and take action after the ditch has been dug. The topic will be an on-going agenda item.

New Business – The Secretary shared that the 25 MPH speed limit sign at the east end of the Borough has lost its reflectivity and needs to be replaced. Mr. Pileggi suggested that a sign larger than the one existing be installed in that location. The municipal employee will assist in evaluating whether or not other speed limit signs in the Borough need to be replaced, and Council members were asked to also note the locations of any signs that appear to have served their useful lives.

Anything for the Good of the Borough - The Secretary distributed a sample agenda illustrating two public comment periods – one at the beginning of the meeting and one toward the end. Consideration of amending the Policy Statement regarding public comment to include the additional comment period will be given at the April 6 Council meeting.

Next Meetings – The next meetings of the Borough Council are scheduled for Wednesday, April 6, 2022, at 9:00 AM and Tuesday, April 26, 2022, at 7:00 PM.

Adjournment – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by unanimous acclamation, the meeting adjourned at 8:06 PM.

Susan E. Wagle, Secretary

Patricia T. Smith, President