

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of October 26, 2021
108 West Main Street, Fairfield, PA

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, October 26, 2021, in the front room of the Village Hall.

In attendance were councilors Camille Cline, Phyllis Gilbert, Patricia Smith, Sally Thomas, and Dean Thomas; Mayor Robert Stanley; and Secretary Susan Wagle. Also present was Laura Neiderer from the Adams County Office of Planning and Development and George (Butch) Harbaugh of Harbaugh's Excavation, LLC.

At 7:00 PM Council President Patricia Smith called the meeting to order, and Council recited the Pledge of Allegiance.

Amending the agenda – On a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by roll call vote of 5-0, Council voted to amend the agenda to include the opening of snow removal bids

Minutes – On a motion by Mr. Thomas, seconded by Mrs. Thomas and carried by roll call vote of 5-0, the minutes of the Council meetings of September 28 and October 6, 2021, were accepted as presented.

Public Comment – There was no public comment.

At 7:06 Chief Hileman arrived at the meeting.

Ms. Neiderer distributed literature providing background information and the purpose of the Adams County Transportation Planning Organization (ACTPO). Her invitation to provide comment on the Long-Range Transportation Plan (LRTP) generated comment and discussion which is documented separately for retention in the Borough's ACTPO file.

At 7:25 PM Ms. Neiderer left the meeting.

Snow Plow Bid Opening – Mrs. Smith opened the single bid for the 2022 snow removal contract which was received, sealed, from Harbaugh's Hauling and Excavation, LLC. After consideration of the quoted rates for the various components of the bid and on a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 5-0, Council voted to award the 2022 snow removal contract to Harbaugh's Hauling and Excavation, LLC.

Mr. Harbaugh reported that he has checked the Borough for shrubs, bushes, trees, etc. which would interfere with snow plowing and found only one location that needs to be addressed – Third Avenue at 111 East Main Street. A request to assess will be made of the Code Enforcement officer. Mr. Harbaugh further reported that he has invested in a dashboard camera to record activity when plowing for the Borough. By general consensus Council authorized Mr. Harbaugh to replenish his supply of anti-skid material, obtained from Carroll Valley Borough, so he is prepared to treat roadways when necessary.

At 7:38 PM Mr. Harbaugh left the meeting.

Fire Department Report – Council acknowledged receipt of the September Fire Department report.

Police Report – Chief Hileman reported that the single candidate the Department was considering for hire has accepted a job in a different municipality. He shared that many municipalities are searching for officers with

few candidates available. Chief further reported that he will be present at the front of the Village Hall to hand out candy to trick-or-treaters on October 31st from 6:00 to 8:00 PM. In addition he briefly reviewed the September police report.

Mr. Thomas reported seeing a “farm equipment parade with oversized vehicles” traveling west on Main Street displaying red, white, and blue flashing lights. Chief Hileman affirmed that certain emergency lights are authorized for use only by law enforcement. He had no information about the entourage.

Mayor Stanley expressed his ongoing concern that traffic is traveling too fast on Main Street.

At 7:58 PM Chief Hileman left the meeting.

Solicitor Report – In light of his need to attend tonight’s Hamiltonban Township Planning Commission meeting, Solicitor Battersby will provide a report at the November 3 Council meeting.

Enactment - On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, Council passed Ordinance 10-01 of 2021 restricting the deposit of any debris, including snow, on roadways in the Borough.

Correspondence – Council acknowledged the following correspondence: a letter of condolence sent to the widow of Alex Kessel, notice from Met-Ed of a change in the electric rate at the Village Hall, and notice from PA Municipal Code Alliance of 2022 rates reflecting an increase in the rate for the code enforcement officer.

Code Enforcement report – There was no report for review.

Review of Financial Reports – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, the financial reports were accepted as presented and approval was granted for payment of Rose Computer’s invoice in the amount of \$221.97.

Mayor’s Report – Mayor Stanley reported that the 9-11 committee had their final 2021 meeting on October 6 at which it was informally agreed that the ceremony will likely be conducted every five years. He attended the Fire Company’s 100th anniversary Open House, and admonished all to be cautious of online scams.

Municipal Service Report – As the light and fan are frequently left turned on in the men’s restroom, a motion sensor has been purchased and should be installed soon.

Committee report – On behalf of the Budget Committee Mrs. Gilbert requested Council’s approval to advertise a public inspection period of the proposed 2022 budget. No change in the tax rate is proposed. On a motion by Mr. Thomas, seconded by Mrs. Gilbert and carried by roll call vote of 5-0, Council authorized advertisement of the proposed 2022 budget in preparation for adoption at a future meeting.

Liaison Reports

Fairfield Area Historical Society – Mrs. Gilbert reported on the Society’s “This I Remember” event on October 21st. Mrs. Cline shared that Dave Thomas will speak at the December members-only event. A reminder was given about the Patsy Cline fundraiser concert on April 2.

FREMA – Mayor Stanley reported that FREMA’s Deputy EMC, Andrew Aldrich, announced his resignation as he is relocating. He reminded everyone that NIMs courses are required. On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, Council voted to support paying the established federal mileage rate and \$20.00/hour to the FREMA EMC and Deputy EMC when their services are required.

HARB – There was no meeting in October.

Joint Parks & Recreation Commission – Mr. Thomas reported that the Commission’s \$20,000 Green Space grant application has been approved and will be used for the construction of a pickleball court. A brief discussion took place regarding raising funds to have flush toilets installed at the Park. The wildflower field will be mowed by Township employees.

Municipal Authority – Mrs. Smith reported that the Authority recently televised and cleaned 5,000 feet of sewer line. More rain is needed before the project can resume.

Pippinfest – Mrs. Thomas reported on the Committee’s October 12 wrap up meeting at which the need for additional traffic cones was identified. Pippinfest originally purchased 200 cones, but inventory loss has been experienced over the years. It was agreed that boundary cones – not reflective traffic cones – would be sufficient, and Council supported purchase with Pippinfest funds. Mrs. Thomas further reported that the Committee was extremely disappointed with this year’s traffic control services in part because a poor decision with safety ramifications was made without consulting anyone from the Borough. She would prefer to reach out again to the Waynesboro Fire Police. Mr. Thomas shared that he will make it his mission to obtain information on training to have local individuals qualified to direct both vehicular and pedestrian traffic.

Planning Commission – The October 11 meeting was canceled.

Waste Contract – Mrs. Wagle and Mrs. Smith shared information on today’s waste contract meeting with representatives of other municipalities and the Adams County Office of Planning and Development. It is hoped that the bid document can be advertised this month. Regarding a change in the allowable collection hours, everyone in attendance agreed that there was no need to restrict the hours of collection.

Unfinished Business – Council received the following updates to unfinished business:

- No new information has been received regarding authorized use of ARPA funds.
- Language for the plaque for the historic bell has not been determined.
- The Secretary is establishing the Borough as a tax-exempt vendor with the American Legion for flag purchase.
- Since the current tax collector is still serving and has not moved from the Borough, appointment of a new tax collector is not yet necessary
- Paint for the front room of the Village Hall has not been ordered.

New Business – Mr. Thomas requested that Council consider adding a street light at the corner of Route 116 and Carroll’s Tract Road because the intersection is dark. The topic will be added to the November 3 meeting agenda, and cost info will be obtained for consideration. He also requested that Council consider adding a motion-sensor or solar-powered light at the community mailbox area.

Anything for the Good of the Borough

Mrs. Gilbert shared a newspaper article about FFA student Wyatt Shorb receiving an award.

Next Meetings – The next meetings of the Borough Council are scheduled for Wednesday, November 3 2021, at 9:00 AM and Tuesday, November 23, 2021 at 7:00 PM.

Adjournment – On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by unanimous acclamation, the meeting adjourned at 9:09 PM.

Susan E. Wagle, Secretary

Patricia T. Smith, President