

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of June 22, 2021
At the Fairfield Village Hall and remotely via the Zoom platform

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, June 22, 2021, in the Village Hall meeting room, 108 West Main Street, Fairfield, Pennsylvania, with the option for remote participation via the Zoom platform.

In attendance at the Village Hall were councilors Camille Cline, Phyllis Gilbert, Nate McNeill, Patricia Smith, Sally Thomas, and Dean Thomas; Solicitor Matt Battersby; and Secretary Susan Wagle. In attendance remotely was Mayor Robert Stanley. Present remotely from the public was Emmitsburg News reporter Rick Fulton.

At 7:00 PM Council President Patricia Smith called the meeting to order, and Council recited the Pledge of Allegiance.

Minutes – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 6-0, the minutes of the Council meeting of June 2, 2021, were accepted as presented.

Public Comment – Mr. Fulton declined to comment.

Fire Department Report – Council acknowledged receipt of the May Fire Department report.

Police Report – Council acknowledged receipt of the May Police report.

Solicitor Report – With the understanding that residential development will be moving forward on both the east and west ends of the Borough, Solicitor Battersby recommended that additional parking needs in the Borough be considered and that a traffic study be conducted with the potential consideration of creating an alternate route around the Borough. After some discussion Council supported Mrs. Smith's recommendation that the Planning Commission revisit the Southwest Regional Comprehensive Plan to see what might already be addressed relative to growth in the area.

At 7:16 PM Solicitor Battersby left the meeting.

Enactments – On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 6-0, Council passed Resolution 03 of 2021 authorizing disposition of non-essential records from 2003.

Correspondence – There was no correspondence to consider.

Code Enforcement report – Council reviewed the Code Enforcement Officer report for the period including May 24 through June 18, 2021. Mrs. Gilbert requested that the Code Enforcement officer be reminded to check for compliance with minimum tree height over sidewalks.

Review of Financial Reports – On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 6-0, the financial reports were accepted as presented and authorization was given to pay PMCA's invoice in the amount of \$322.65 for enforcement services from May 24 through June 18, 2021.

Mayor's Report – Mayor Stanley attended the June 21 FREMA meeting.

Municipal Service Report – Mrs. Smith reported that the following work was done since the last meeting: street name signs were installed at the intersection of Franklin and Stevens Streets; storm drains were cleaned

(and need to be cleaned again); two new benches were assembled; Third Avenue and Landis Drive right-of-way was cleared by the 40-hour worker.

Committee Reports – There were no committee reports.

Liaison Reports

Fairfield Area Historical Society – Mrs. Gilbert reported that over 30 people attended and enjoyed the June 17 public meeting featuring a presentation on covered bridges in the area. The Board will meet again in July and plans to schedule another “This I Remember” event at the Fountaindale Fire Company in August. Additional functions for the fall and Christmas season are also being planned. JoAnn Shorb and Lorraine Welcomer are now serving on the Society Board.

FREMA – Mayor Stanley reported on the June 21 FREMA meeting. All business was conducted at the Fairfield Fire Company as the day’s storm had knocked out electricity to the Village Hall.

HARB – There was no meeting in June.

Joint Parks & Recreation Commission – Mr. Thomas reported on the June 15 meeting where it was reported that a response to the DCNR grant application is expected in October and that the June Music in the Park event was very well received.

Municipal Authority – Mrs. Smith reported that the Authority saved \$9,500 in electricity over 12 months by contracting with an alternate electric supplier. She provided the Borough’s usage information to her representative and was advised that any savings to the Borough would be nominal.

Pippinfest – Mrs. Thomas reported that at their June meeting the Committee considered the current and projected circumstances relative to Covid-19 and voted to move forward with holding the festival this year. The Waynesboro Fire Police are unavailable this year, and the Committee is having difficulty finding a source for traffic control. Mrs. Thomas requested that Council consider the option of holding Pippinfest without formal traffic control. After some discussion, various individuals offered to reach out for information, and it was agreed that the topic will be discussed at the July 7 Council meeting. In other Pippinfest business Mrs. Thomas reported that there are nine music groups booked, and Mr. Stanley affirmed his permission for the Committee to use the front section of the undeveloped lot on West Main Street.

Planning Commission – Mr. Thomas reported on the June 14 meeting where work continues toward evaluating uses which merit change from authorization by special exception to authorization by right or by conditional use.

Waste Contract – A meeting of representatives of the Southwest group has been scheduled for 1:00 pm on Monday, June 28. Mrs. Thomas will attend with the Secretary.

Unfinished Business – Council received the following updates to unfinished business and took action as indicated:

- Bell refurbish and display – no action since last report.
- Bell pedestal display – no action since last report
- Flag donation proposal – Mr. Thomas reported that Trish Rowe of Trish Rowe Realty has offered to donate toward a flag purchase for next year. She would like, as would Council, to display larger flags next year. Mr. Thomas offered to check prices of larger flags and to ask Ms. Rowe if she is willing to pay the full amount. A letter of thanks will be written once details have been arranged, including who will place the order.

At 8:02 PM Mr. Fulton left the meeting.

- Historic House Tour
 - House markers – Mr. Thomas is working on pulling materials together for the municipal employee. He indicated that the numbering could possibly be hand written, but he will try to locate his stencils.
 - Brochure placement – Mrs. Thomas shared that Cindy Keeney has said that the Mansion House will be more than glad to provide tour brochure to their customers. Mrs. Smith researched covered outdoor brochure holders and found a 6x9 container for \$30.00.
- As discussed earlier in the meeting, the roadway rights-of-way at Third Avenue and East Landis Drive have been mowed.
- As reported earlier in the meeting, the street signs at Stevens and Franklin Streets have been installed
- Tree trimming at Village Hall – The Secretary has not yet obtained a second quote.
- Storm drain camera inspection – A camera has not yet been ordered.
- Village Hall improvements:
 - Foyer ceiling repair – no action
 - Retaining wall – On a motion by Mrs. Thomas, seconded by Mrs. Cline and carried by roll call vote of 6-0, Council authorized contracting with Terry Dull for repair of two sections of the retaining wall at the front of the Village Hall for a price between \$400 and \$600 with payment made from the general fund.

New Business – There was no new business presented.

Anything for the Good of the Borough

- Mrs. Gilbert offered to contact Dan Moul’s office to request that they supply us new American and Pennsylvania flags.
- Mr. McNeill shared that a big branch has fallen into the stream and that some of the stone wall is falling in. The Secretary will re-contact Adam McClain of the Conservation District and ask that he look at the debris in the stream. The topic will be addressed again at the July 7 Council meeting.

Next Meetings – The next meetings of the Borough Council are scheduled for Wednesday, July 7, 2021, at 9:00 AM and Tuesday, July 27, 2021 at 7:00 PM.

Adjournment – On a motion by Mrs. Gilbert, seconded by Mrs. Thomas and carried by unanimous acclamation, the meeting adjourned at 8:31 PM.

Susan E. Wagle, Secretary

Patricia T. Smith, President