

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of
August 25, 2020 - 7:00 PM
Fairfield Village Hall and Remotely via Zoom platform

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, August 25, 2020, in the Village Hall Meeting Room, 108 West Main Street, Fairfield, Pennsylvania, with the option for remote participation via the Zoom platform.

In attendance at the Village Hall were councilors Camille Cline, Phyllis Gilbert, Patricia Smith, and Dean Thomas as well as Solicitor Matthew Battersby, Mayor Robert Stanley, and Secretary Susan Wagle. In attendance remotely via the Zoom platform was councilor Nate McNeill and Carroll Valley Borough Police Chief Richard Hileman. From the public and present remotely via the Zoom platform was Emmitsburg News reporter Rick Fulton.

At 7:00 PM Council President Patricia Smith called the meeting to order and Council recited the Pledge of Allegiance.

Minutes – On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 5-0, the minutes of the Council meetings of July 28, 2020 and August 5, 2020, were accepted as presented.

Public Comment – Aside from Mr. Fulton, there were no members of the public present, and he had no comment.

Police Department Report – Chief Hileman reviewed the July police report and fielded questions from Council. He reported that a new officer could start work as early as next week and that the Department is hosting a drive-through drug take back event on October 24th from 10:00 AM until 2:00 PM.

At 7:09 PM Chief Hileman left the meeting.

Fire Department Report – There was no activity report from the Fire Company. It was confirmed that the upcoming Fire Company meeting starts at 6:30 PM.

Solicitor Report – Solicitor Battersby reported that the Adams County Covid-19 relief program has opened. He encouraged submitting an application for funds to include telecommunications equipment, an updated computer to accommodate remote meetings, and costs for cleaning materials. In other business he affirmed that the Borough is not responsible for traffic control nor would incur any liability for damages that might occur as a result of heavy pedestrian and/or vehicular traffic if extensive yard sales take place on what would have been Pippifest weekend. He suggested that the Borough website post the requirement for yard sale registration by Borough residents and that the Carroll Valley Borough Police Department maintain a presence in the Borough that weekend.

At 7:16 PM Mr. Battersby left the meeting.

Correspondence – There was no correspondence requiring action.

Code Enforcement report – There was no report for review.

Review of Financial Reports - Upon a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 5-0, the financial reports were accepted as presented and payment of the following invoice was authorized: Code Publishing invoice 67596 in the amount of \$2,286.00 for codification update services.

Mayor's Report – Mayor Stanley did not have a report on outside activities.

Municipal Service Report – Council heard that Mr. Cool cleaned gutters on Water Street, painted the ramp railing, and painted the window sills in preparation for storm window installation.

Committee Reports

The Secretary reported that documents have been prepared to move standards for regulation of junked vehicles out of the zoning ordinance and into the nuisance ordinance.

Liaison Reports

COG – There will be no COG meeting in August, and the legislative forum has been canceled.

Fairfield Area Historical Society – Mrs. Gilbert reported on the August 20 meeting at which a variety of committees were established, i.e. publicity, fund raising, membership, and by-laws. The Board has two public events scheduled for 2021.

FREMA – Mayor Stanley reported on the August 17 meeting where an exercise was conducted. Council agreed that it will be acceptable to submit George (Butch) Harbaugh's name as the roads contact.

HARB – There was no meeting in August.

Joint Parks & Recreation Commission – In Mr. Pileggi's absence the Secretary reported on the August 12 meeting.

Municipal Authority – Mrs. Smith reported that the Authority Board anticipates having a draft audit completed by the September meeting. The Iron Springs Brethren in Christ Church has received conditional approval to connect to the Authority's water system, subject to review and approval of plans. Dedication to the Authority of approximately 100 feet of water and sewer lines at Hamiltonban Township is ongoing. Once accomplished, the Authority will be able to accommodate requests from several property owners on the east side of Carroll's Tract Road who have indicated an interest in connecting to the sewer service. In response to inquiry by Mr. Thomas, Mrs. Smith shared that The Hamiltonban Community Park is entitled to connect to the Authority's service without a fee as a component of the existing line to the Hamiltonban Township maintenance building.

Planning Commission – There was no Planning Commission meeting in August.

Unfinished Business

- On a motion by Mr. Thomas, seconded by Mrs. Cline and carried by roll call vote of 4-1 with Mrs. Gilbert dissenting, Council awarded the contract for replacement of the rear entry door to Susquehanna Door Company.

- In discussion of repairing/refurbishing the historic bells and constructing a cabinet for display, it was agreed that the Secretary will contact Bill Jacobs for a quote. Mrs. Cline and Mrs. Smith each volunteered to locate other potential sources for either cleaning or display construction. Mrs. Gilbert recommended that Council exercise caution when considering non-essential spending since our income for 2021 could be adversely impacted by the Covid-19 pandemic.
- After receiving dimensions of a two-shelf display cabinet currently stored at Hamiltonban Township [18” deep x 48” wide x 38” tall] Council agreed by general consensus to have the cabinet moved to the Village Hall and used for display of Historical Society artifacts.
- At Mrs. Cline’s suggestion the Secretary was directed to send a letter to the high school with information about the Junior Council Person Program.

New Business – Mrs. Smith shared information on an air purification machine using UV light, the cost of which could be reimbursed by the Covid-19 relief program. By general consensus Council authorized the preparation of a grant application for all expenses related to needs created by Covid-19.

Anything for the Good of the Borough –

Next Meetings – The next meetings of the Borough Council are scheduled for September 2, at 9:00 AM and September 22, 2020, at 7:00 PM.

Adjournment – On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by unanimous acclamation, the meeting was adjourned at 8:16 PM.

Susan E. Wagle
Secretary

Patricia T. Smith
Council President