**FAIRFIELD, PENNSYLVANIA**

**Borough of Fairfield**

**Minutes of the Borough Council General Meeting of**

**August 5, 2020 - 9:00 AM**

The Borough Council of Fairfield held a general meeting on Wednesday, August 5, 2020, in the Village Hall Meeting Room, 108 West Main Street, Fairfield, Pennsylvania, with the option for remote participation via the Zoom platform.

In attendance at the Village Hall were councilors Camille Cline, Phyllis Gilbert, Pat Pileggi, Patricia Smith, and Dean Thomas, as well as Secretary Susan Wagle. Attending remotely was councilor Nate McNeill and Mayor Robert Stanley.

At 9:04 AM Council President Patricia Smith called the meeting to order and Council recited the Pledge of Allegiance.

**General**

* After some discussion all present Council members except Mr. Thomas requested that meeting materials be emailed as they are received at the Borough office.
* Council acknowledged that the burn ban has been lifted.
* By general consensus Council supported all the proposals on the agenda for this evening’s ACTCC meeting.
* Council reviewed the code enforcement officer’s report with no questions or concerns expressed.
* After consideration of two proposals for replacement of the rear entry door, Council agreed by general consensus to defer awarding a contract until the next meeting. In the interim the Secretary will obtain additional information on the definition of “one inch clear insulated glass” and assure that the quotes received are for comparable products.
* On a motion by Mrs. Gilbert, seconded by Mr. Pileggi and carried by roll call vote of 6-0, Council accepted a proposal from Robert G. Miller for storm window installation at the Village Hall in the amount of $9,016.86 with payment to be made from PLGIT holdings in the General Fund.

**Budget and Finance -** On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 6-0, Council authorized payment of $62.50 to Battersby Law for July services and $225.00 to PMCA for services from 06/22/20 through 07/05/20.

**Correspondence –** There was no correspondence requiring action.

**Old Business –** Mrs. Smith provided updated information on grant monies available from the County for PPE and cleaning products related to Covid-19. Applications for reimbursement are not yet available. The Municipal Authority plans to purchase some materials and will share quotes received with the Borough.

**New Business**

* Mrs. Smith shared that Tina Tobery of Tina’s Cleaning Service has been contacted to resume cleaning at the Village Hall since employee Jason Harbaugh has been unavailable all summer.

At 9:40 AM Mrs. Gilbert left the meeting.

* Mrs. Smith noted that if the acoustics difficulties we are experiencing in accommodating remote meeting attendance cannot be resolved we will need to consult Rose Computers for assistance.

At 9:45 AM Chief Hileman arrived at the meeting.

On behalf of various members of Council and Mayor and Mrs. Stanley, Mrs. Smith presented Chief Hileman a certificate for a paid-in-full dining experience at Mansion House 1757 and expressed genuine appreciation for his professional service and additional efforts extended during difficult times, particularly when his department has been operating with just two members. A certificate for Corporal Weikert was also conveyed.

Noting that he had a recent complaint regarding a parked vehicle blocking a driveway, Chief Hileman shared his observation that not all driveways in the Borough have yellow curb paint to bring attention to the parking restriction. He will check Borough ordinances and advise the Borough office if support is given to painting a short area of curb on either side of all driveways in the Borough. Council supported the recommendation.

At approximately 10:00 AM Chief Hileman left the meeting.

**New Business (continued)**

* By general consensus Council authorized sending a letter of support to Hamiltonban Township for the continuation of park development.
* Mrs. Smith reported that the security camera in the main room is not functioning and advised that the Secretary will be calling the installer for assistance.
* In the interest of wrapping up some old business items:
  + Mrs. Smith requested that if there is any interest in embracing the Junior Council Person program that a member of Council step forward to take the lead in contacting the school and being the key contact person. The Secretary will email information on the program.
  + Mrs. Smith also requested that Council move forward on determining whether or not a bell display will be constructed for the front of the Village Hall and opined that a bell can be displayed whether refurbished or not.

**Anything for the Good of the Borough**

* Mrs. Smith suggested that everyone support the August meal offerings being made by the Fire Company.
* Mrs. Cline requested that Council consider placing an additional display cabinet in the Village Hall to accommodate display of more artifacts here and to allow for more storage at Hamiltonban Township. She will provide measurements, and the topic will be an agenda item for the August 25 meeting.
* Mrs. Smith requested recommendations for a contractor to construct an access door to the attic where two furnaces are located. There is currently an open hole, as the ceiling tiles have been damaged.
* Mrs. Smith reported that municipal employees will soon be cleaning gutters on Water Street.
* Mr. McNeill shared that today’s audio for remote participation has been the worst to date. He also requested to be notified if the Borough receives updated floodplain maps from FEMA.

**Next Meeting –** The next Council meeting is scheduled for Tuesday, August 25, 2020, at 7:00 PM

**Adjournment –** On a motion by Mrs. Cline, seconded by Mr. Thomas and carried by unanimous acclamation, the meeting adjourned at 10:29 AM.

Susan E. Wagle, Secretary Patricia T. Smith, Council President