

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Meeting of
June 23, 2020 - 7:00 PM
Fairfield Village Hall and Remotely via Zoom platform

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, June 23, 2020, in the Village Hall Meeting Room, 108 West Main Street, Fairfield, Pennsylvania, with the option for remote participation via the Zoom platform.

In attendance at the Village Hall were councilors Camille Cline, Phyllis Gilbert, Patricia Smith, and Dean Thomas as well as Solicitor Matthew Battersby, Mayor Robert Stanley, and Secretary Susan Wagle. In attendance remotely via the Zoom platform were councilors Nate McNeill, Pat Pileggi, and Sally Thomas as well as Carroll Valley Borough Police Chief Richard Hileman. From the public and present remotely via the Zoom platform was Emmitsburg News reporter Rick Fulton.

At 7:00 PM Council President Patricia Smith called the meeting to order and Council recited the Pledge of Allegiance.

Minutes – Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 7-0, the minutes of the Council meetings of May 26, 2020 and June 3, 2020, were accepted as presented.

Public Comment – There were no members of the public present.

Police Department Report – Chief Hileman reviewed the May police report and fielded questions from Council. In response to concerns expressed regarding potentially destructive protests over the Fourth of July weekend, Chief Hileman assured Council that his department is in active communication with all layers of area police and feels they will be prepared to address any problems that should arise.

At 7:12 PM Chief Hileman left the meeting.

Fire Department Report – There was no activity report from the Fire Company, but word has circulated that Bingo activities will resume on July 2. The Company reportedly sold 200 meals at each of the interim fundraising events they conducted. The next meeting is scheduled to take place in July.

Solicitor Report – Solicitor Battersby advised Council to exercise caution when considering expenses in 2021 as real estate and earned income tax collections could be seriously reduced due to the effects of the Covid-19 pandemic on individual earnings. He shared that Adams County Commissioners will convey information on monies that are available to municipalities to help offset expenses incurred due to the pandemic.

Enactments

Upon a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 7-0, Council adopted Ordinance #06-01 of 2020, amending the Zoning Ordinance to add standards governing short term rentals in the Borough.

Upon a motion by Mr. Thomas, seconded by Mrs. Gilbert and carried by roll call vote of 7-0, Council adopted Ordinance #06-02 of 2020, amending the Zoning Ordinance to add standards governing wireless communications facilities.

At 7:19 PM Mr. Pileggi left the meeting.

Upon a motion by Mrs. Cline, seconded by Mr. Thomas and carried by roll call vote of 6-0, Council passed Resolution #10 of 2020 updating the Fees Schedule.

At 7:20 PM Mr. Battersby left the meeting.

Correspondence – Council heard that Orkin inspected the Village Hall for termites on June 10th and found no indication of activity. There was no correspondence requiring action.

Code report – none received

Review of Financial Reports - Upon a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 6-0, the financial reports were accepted as presented.

Mayor's Report – Mayor Stanley reported that this year's mayor's conference will be conducted remotely via Zoom on July 16-19. He indicated that he will pay the registration fee if he attends.

Municipal Service Report – Council heard that curbs, except those on Balder Street, have been painted. Flower boxes and benches at the mailbox area have been coated.

Liaison Reports

Adams County Boroughs' Association – Mayor Stanley reported on the June 15 meeting which was conducted via Zoom with few municipalities attending. The key speaker was state representative Dan Moul.

COG – The June 25th meeting will take place at the Emergency Services building. Additional space has been allocated for social distancing, and face masks will be required. The legislative forum has been postponed until September.

Fairfield Area Historical Society – Mrs. Gilbert reported on the June 18 meeting where a few changes were made to the by-laws and programs for the upcoming year were discussed. Mr. Thomas will make a presentation on the Tapeworm Railroad on October 15. Mrs. Cline shared that in 2021 the Society will host a presentation by the Victorian Historian and another on Adams County covered bridges.

FREMA – Mayor Stanley reported on the June 15 meeting. The group plans to conduct an exercise at the August 17th meeting.

HARB – There was no meeting in June.

Joint Parks & Recreation Commission – Mr. Thomas reported that he submitted his resignation at the June 9 meeting. He confirmed that the park is open. Tree planting has not been re-scheduled, and plans for bridge construction are still in the works.

Municipal Authority – Mrs. Smith reported that the Authority Board met on June 9 and authorized its engineer to transfer paper maps of water and sewer lines into GPS format. The process initially involves scanning and uploading paper maps after which a 2-man crew will document every access point to the lines as a means of identifying where laterals enter the main line. The Board also authorized its engineer to prepare a budget for constructing a new 8 or 10-inch main trunk line to

connect at the end of the line on Steelman Street to carry flow from the west end of the Borough to the treatment plant. The Authority will apply for a CDBG grant to offset some of the project cost.

Pippinfest – Mrs. Thomas reported that four members of the committee held a wrap up meeting on June 9th. Council supported Mrs. Gilbert’s recommendation that the Pippinfest signs at each end of the Borough be draped with a banner or sign indicating that the festival has been canceled this year.

Planning Commission – There was no Planning Commission meeting in June.

Unfinished Business

- The Secretary shared that a request for labor assistance has been sent to the other municipalities participating in the July 18 E-Recycling event. The Fire Company has Okayed the use of their sandwich board sign to advertise the event.

New Business

- There has been one request for rental of the Village Hall in July. A supplement to the rental agreement is being prepared to address restrictions on occupancy and recommendations for health protection.
- On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 6-0, Council passed Resolution 11 of 2020, as prepared by Mr. Thomas, expressing support of the steps taken to stop the spread of the Covid-19 virus by the PA Department of Health, the CDC, and the Office of the Governor of PA.
- Mr. Thomas moved that a policy be established to require that face masks be worn while in the Village Hall building. The motion was seconded by Mrs. Cline, but no call to vote was taken after Council discussed the circumstances and agreed that they support whatever standards might be established by the employees working in the building and concurred that at this time a written policy is not needed.
- By general consensus Council agreed to conduct July meetings at the Village Hall with the option of remote participation by the Zoom platform made available.

Anything for the Good of the Borough

Mr. Thomas shared that an anonymous donor has offered to pay to have an artistic design painted on the front door of the Village Hall by artisan Sally Thomas. In response to request by Mrs. Smith, Mrs. Thomas indicated that she will send photographs of various stencil and freehand design options, and Council will discuss further at the July 1 meeting.

Mayor Stanley reported that the Mansion House will open to the public in July.

Next Meetings – The next meetings of the Borough Council are scheduled for July 1, at 9:00 AM and July 28, 2020, at 7:00 PM.

Adjournment – On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by unanimous acclamation, the meeting was adjourned at 8:08 PM.

Susan E. Wagle
Secretary

Patricia T. Smith
Council President