**FAIRFIELD, PENNSYLVANIA**

**Borough of Fairfield**

**Minutes of the Borough Council Meeting of**

**May 26, 2020**

The regular monthly meeting of the Borough Council of Fairfield was held on Tuesday, May 26, 2020, with all present participating remotely via the Zoom meeting platform as authorized by state law in effect throughout the Governor’s Covid-19 disaster declaration. In attendance were council members Camille Cline, Phyllis Gilbert, Nate McNeill, Pat Pileggi, Patricia Smith, Dean Thomas, and Sally Thomas. Also in attendance were Solicitor Matt Battersby, Mayor Robert Stanley, Carroll Valley Borough Police Chief Rick Hileman, and Secretary/Treasurer Susan Wagle. Present from the public was Emmitsburg News-Journal reporter Rick Fulton.

At 7:05 PM Council President Patricia Smith called the meeting to order. Roll call was taken and the Pledge of Allegiance recited.

**Minutes** – On a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 5-0 with Mr. and Mrs. Thomas not able to vote because of technical issues, minutes of the Council meetings of April 28 and May 6 were accepted as presented. [Note: both Mr. and Mrs. Thomas subsequently indicated support for acceptance of the minutes as presented.]

**Public Comment** – There was no public comment.

**Police Department Report –** Chief Hileman reviewed the April Police Report and fielded questions from Council.

At 7:10 PM Chief Hileman left the meeting.

**Fire Department Report –** No report was submitted by the Fire Company.

**Solicitor’s Report –** Solicitor Battersby confirmed that the code enforcement officer has been active in addressing encumbrances on the sidewalk at 100 West Main Street. He is particularly interested in bringing the property into compliance while it is for sale.

At 7:15 PM Solicitor Battersby left the meeting.

**Enactments –** On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 7-0, Council passed Ordinance 05-01 of 2020 regulating new construction and development within the current and newly mapped floodplain area.

**Correspondence –** There was no correspondence to consider.

**Code Enforcement Officer’s Report –** Council reviewed the code enforcement officer’s report for the period April 13 through May 10, 2020. The Borough’s new code enforcement officer is former state police officer David Bittinger, newly employed with PMCA. Mrs. Gilbert reported that shrubs at 106 East Main Street are infringing on 3rd Avenue traffic and need to be trimmed.

**Review of Financial Reports** – On a motion by Mrs. Gilbert, seconded by Mrs. Thomas and carried by roll call vote of 7-0, Council accepted the financial reports as presented and authorized payment of PA Municipal Code Alliance invoice #26825 in the amount of $325.00 and Orkin invoice 2286374 in the amount of $319.42. Mrs. Gilbert recommended that Orkin service be discontinued in 2021.

**Mayor’s Report –** Mayor Stanley reported that he, along with Mrs. Smith, signed a letter to the Carroll Valley Borough Council in support of the Borough Police Department and of hiring at least one additional officer, perhaps two. He observed that trash is still accumulating at 115 East Main Street and could become a health hazard if it is not removed.

**Municipal Service Report** – Council acknowledged that the garbage can containment area has been completed. Mr. Cool plans to apply a protective finish on the benches and planters at the community mailbox area. Gutter cleaning and grounds maintenance continues, and curb painting will begin soon.

**Liaison Reports**

* The May ACBA meeting has been postponed until June 15 and is scheduled to be conducted via Zoom.
* The Council of Governments legislative forum has been postponed until September.
* Mrs. Gilbert reported that the Fairfield Area Historical Society met on May 21, and the Board elected a new slate of officers. Jack Inskip resigned as President and Dean Thomas resigned as Vice President. New officers are: President, Camille Cline; Vice President, Kevin Bream; Secretary, Nancy Wenschhof; Treasurer, Carroll Smith. The next meeting is scheduled for August 20. A full membership meeting with a presentation on the Tapeworm Railroad is scheduled for October.
* HARB
  + On a motion by Mr. Thomas, seconded by Mrs. Gilbert and carried by roll call vote of 7-0, Council passed Resolution 09 of 2020 issuing a Certificate of Appropriateness for in-kind window replacement at 19 E Main Street.

* + By general consensus Council agreed that a window-wrap project at 15 West Main Street (Mansion House 1757) does not require review by the HARB.
* The Joint Parks and Recreation Commission did not conduct a meeting in May.
* The May Municipal Authority meeting was canceled due to Covid-19 concerns. The Authority plans to exercise a choice option for a supplier of electricity.
* The May Pippinfest meeting was canceled due to Covid-19 concerns. Council discussed at length many variables relative to deciding whether or not to move forward with hosting this year’s festival. By general consensus Council agreed to defer making a decision at this time and to continue to evaluate the ever-changing conditions and directives in Adams County and the Commonwealth.
* There was no Planning Commission meeting in May as there was no business to conduct.

**Unfinished Business**

Council acknowledged receipt of an evaluation of historic rainfall levels in the Borough and considered how the record relates to flooding at 33 East Main Street.

There was nothing new to report relative to drain pipe cleaning.

Council agreed to continue with plans to host the scheduled E-recycling event on July 18th.

**New Business**

On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by roll call vote of 7-0, Council voted to exercise its option of extending the waste collection contract with Park’s Garbage Service for an additional year at no change in customer prices. The new contract will expire on March 31, 2022.

Council briefly discussed a rental offer for three spaces at the community mailbox area. The Secretary was directed to send everyone a copy of the existing rental agreement, and discussion will continue at the June 3 Council meeting.

Mrs. Smith reviewed the new floor plan for the Village Hall as a polling location for the June 2 primary elections which was prepared with assistance from Adams County Commissioner Marty Qually. The County will provide directional and social distancing signs as well as masks, gloves, and hand sanitizer for poll workers.

By general consensus Council agreed to conduct June Council meetings via the Zoom platform.

**Anything for the Good of the Borough –** Mr. Pileggi shared that he is encouraged by renewed activity in the Borough. For assistance in attracting business to available properties in the Borough Mrs. Smith suggested reaching out to Robin Fitzpatrick of Adams Economic Alliance, and Mr. Pileggi suggested reaching out to Main Street Gettysburg.

**Next Meetings –** Upcoming meetings are scheduled for June 3 at 9:00 AM and June 23 at 7:00 PM.

**Adjournment –** On a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by unanimous acclamation, the meeting adjourned at 8:20 PM.

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Susan E. Wagle Patricia T. Smith

Secretary/Treasurer Council President