FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council General Meeting of
March 4, 2020

The Borough Council of Fairfield held a general meeting before committee meetings on Wednesday, March 4, 2020, in the Village Hall meeting room, 108 West Main Street, Fairfield, PA. In attendance were Council members Camille Cline, Phyllis Gilbert, Patricia Smith, Dean Thomas, and Sally Thomas. Also present was Secretary/Treasurer Susan Wagle.

At 9:04 AM Council President Patricia Smith called the meeting to order.

General

Mrs. Smith reported on the Council of Governments meeting of February 27. In discussion of the reorganization of the UCC Board of Appeals it was reported that the delegate for a municipality that has opted in to the UCC is the municipality's zoning officer. In response to inquiry by Mrs. Gilbert the Secretary was directed to inquire if delegates are compensated and, if so, by whom.

Upon a motion by Mr. Thomas, seconded by Mrs. Cline and carried by unanimous acclamation, Council voted to support COG Resolution 2020-01 in support of rural broadband and COG Resolution 2020-02 in support of restoration of allocations for the volunteer fire relief fund.

On a motion by Mrs. Gilbert, seconded by Mr. Thomas and carried by unanimous acclamation, Council passed Resolution 05 of 2020 authorizing disposition of tax duplicates from various years.

After some discussion and upon a motion by Mrs. Cline, seconded by Mr. Thomas and carried by unanimous acclamation, Council directed that the Zoning Ordinance amendment relative to short term rentals be amended by the addition of item (8) adding the requirement to "meet applicable requirements of the Pennsylvania Uniform Construction Code, or similar applicable code" to section 14-303.3.D addressing Bed and Breakfast standards and authorized submission of the amended ordinance to the Adams County Office of Planning and Development for their requisite review.

Mr. Thomas suggested that the Borough develop its own standards for short term rentals. Acknowledging that such a project would require time and research, it was not pursued at this meeting.

Budget and Finance

Upon a motion by Mrs. Cline, seconded by Mrs. Thomas and carried by unanimous acclamation, Council authorized payment of Battersby Law's February services invoice in the amount of $531.25.

By general consensus Council agreed that stockpiling oil-dry material specifically for FREMA use is not essential. They cited a one-time need over a period greater than 10 years and noted that materials on hand at participating municipalities could be used, if needed, and would be either replenished by FREMA or reimbursement provided. Council affirmed, however, that if all other FREMA municipalities are in support of stockpiling material for FREMA, the Borough will contribute its share of the cost, anticipating that cost to be approximately $22.80. Council further noted that they prefer that no trend toward purchasing FREMA-owned supplies/materials be established.

Council heard that municipal employees will be directed to clean gutters and start curb painting as soon as weather permits. Jason Harbaugh's father, Ronald Harbaugh, has indicated a willingness to provide assistance as an employee of the Borough. Since little snow clearing with resulting stone debris has been required this winter season, it was agreed that street sweeping be deferred for now.

Council confirmed that authorization has been given to improving the finishes of the planter boxes at the Village Hall and the community mailbox area.

The Secretary shared that Ketterman Electric recently installed a motion sensor switch in the ladies room bathroom, replaced the security light on the west side of the building, and replaced the electric eye at the front of the building which controls both the flagpole light and the security light on the west side of the building. Some discussion took place regarding the need for an improved access door into the attic.

Correspondence – Council acknowledged receipt of several invitations.

Old Business

- Mrs. Smith shared that the Municipal Authority rejected an earlier quote for line televising, which would tie in with storm drain cleaning for the Borough, since a mobilization fee was added after the quote was accepted. The Authority plans to re-start the bid process for line televising.

  At 9:52 AM Mrs. Thomas left the meeting.

- There was no new date set to continue photographing historic Minutes books.

- The Secretary reported that she has reached out to the Fire Company to establish a date for setting up dumpster locations and traffic flow.

- Two quotes – neither including installation – have been received for a rear entry door for the Village Hall, and Mrs. Cline is requesting a quote from RG Miller for an installed door. It was learned through HA Thomson that the insurance company does not require that a commercial grade door be installed. The only insurance requirements include a panic bar and properly installed exit signs.

- Council noted that materials for the trash can storage bin have been ordered from Lowes.

Anything for the Good of the Borough

Council discussed at length the condition of the Village Hall window glazing and the drawbacks and merits of having the glazing replaced. Mrs. Cline will reach out again to painter Michael McCarthy and encourage him to assess the windows and provide a quote. Discussion moved to the previously-received quote from RG Miller for storm windows. Mrs. Smith encouraged moving forward using Pippinfest funds noting that the windows will benefit the Borough and that the property is used for Pippinfest activities and the Pippinfest Committee. It was recommended that an additional quote be requested from local manufacturer, M. R. Glaziers.

Next Meeting – The next Council meeting is scheduled for Tuesday, March 24, 2020, at 7:00 PM.

Adjournment - Upon a motion by Mr. Thomas, seconded by Mrs. Cline and carried by unanimous acclamation, the meeting adjourned at 10:19 AM.

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    Susan E. Wagle, Secretary   Patricia T. Smith, Council President