

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Final Meeting of the 2019 Borough Council
January 6, 2020

The final meeting of the 2019 Borough Council of Fairfield was held on Monday, January 6, 2020, in the Village Hall Meeting Room, 108 West Main Street, Fairfield, Pennsylvania. Council members in attendance were: Camille Cline, Phyllis Gilbert, Carroll Smith, Patricia Smith, Dean Thomas, Sally Thomas, and Caroline Stanley. Also in attendance were Mayor Robert Stanley, Secretary/Treasurer Susan Wagle, and council member elect, Pasquale Pileggi and his wife, Nadine Pileggi.

At 9:04 AM Council President Patricia Smith called the meeting to order.

Minutes - Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 7-0, the minutes of the regular council meeting of December 17, 2019, were accepted as presented.

Zoning/Code Enforcement Officer Report – Council reviewed the Zoning and Code Enforcement Officer report for the period 11/25/19 through 12/22/19. There were no questions or comments.

Financial Reports - Upon a motion by Mrs. Cline, seconded by Mr. Smith and carried by roll call vote of 7-0, the final financial reports for 2019 were approved, and payment of the following invoices was authorized: PMCA \$382.50, Lowes \$100.21 for a Christmas tree for the Village Hall and \$256.17 for blinds for the hall windows, with the Lowes invoices to be paid from Pippinfest funds.

Adjournment - Upon a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by unanimous acclamation, the final meeting of the 2019 Borough Council was adjourned at 9:08 AM.

Susan E. Wagle
Secretary

Patricia Smith
Council President

Swearing In of councilors-elect

Mayor Robert Stanley administered the Oath of Office to newly reelected councilors Phyllis Gilbert and Sarah (Sally) Thomas and to newly elected councilor Pasquale (Pat) Pileggi. It was noted that Mrs. Smith, also newly reelected, participated in the Adams County courthouse swearing in ceremony. Each new serving member signed the written Oath of Office.

FAIRFIELD, PENNSYLVANIA
Borough of Fairfield
Minutes of the Borough Council Biennial Reorganization Meeting of
January 6, 2020

The biennial reorganization meeting of the 2020 Borough Council of Fairfield was held following the final meeting of the 2019 Borough Council. Council members in attendance were Camille Cline, Phyllis Gilbert, Pasquale Pileggi, Patricia Smith, Caroline Stanley, and Dean Thomas. Also in attendance were Mayor Robert Stanley, Secretary/Treasurer Susan Wagle and outgoing councilor Carroll Smith. Mrs. Pileggi was present from the public.

At 9:15 AM Mayor Robert Stanley called the meeting to order.

Elections of Officers - Mayor Stanley invited nominations for the office of President of Council. Upon a motion by Mr. Thomas, seconded by Mrs. Gilbert and carried by roll call vote of 5-0 with Mrs. Smith abstaining, **Patricia Smith** was elected to the office of **President of Council**.

At 9:15 AM Mayor Stanley stepped down and Mrs. Smith presided over the meeting.

Mrs. Smith invited nominations for the office of Vice President of Council. Upon a motion by Mrs. Cline, seconded by Mr. Thomas and carried by roll call vote of 5-0 with Mrs. Gilbert abstaining, **Mrs. Gilbert** was elected to the office of **Vice President of Council**.

Mrs. Smith invited nominations for the office of President Pro Tem. Upon a motion by Mrs. Gilbert, seconded by Mr. Pileggi and carried by roll call vote of 5-0 with Mrs. Cline abstaining, **Mrs. Cline** was elected to the office of **President Pro Tem of Council**.

Appointments

Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 5-0 with Mr. Thomas abstaining, **Mr. Thomas** was appointed as fourth successor to President of Council.

Upon a motion by Mr. Thomas, seconded by Mrs. Cline and carried by roll call vote of 6-0, the following five appointments were made:

Secretary/Treasurer	Susan E. Wagle
Borough Solicitor	Battersby Law
Borough Engineer	Wm F. Hill & Associates
Borough Auditor	Lockwood Business Support
Borough UCC Inspection Agent, Zoning & Code Enforcement Officer	PA Municipal Code Alliance

Mrs. Smith requested that Council give consideration as to who might serve as Vacancy Board Chairman.

In light of questions raised by Mr. Thomas regarding the function of councilors named in the proposed resolution establishing the emergency succession of municipal officers, Council agreed to table passage of the resolution until details regarding the requirement of a quorum were investigated.

Upon a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 6-0, Council approved the treasurer's bond with Cincinnati Insurance Company in the amount of \$30,000.00.

Upon a motion by Mr. Thomas, seconded by Mrs. Gilbert and carried by roll call vote of 6-0, Council appointed **Carroll Smith** to serve on the Planning Commission for a four-year term ending December 31, 2023.

Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by roll call vote of 6-0, Council re-appointed **Kenneth Kuykendall** to serve on the Municipal Authority Board for a five-year term ending December 31, 2024.

No one was presented for appointment to serve on the Municipal Authority Board.

Upon a motion by Mrs. Gilbert, seconded by Mrs. Cline and carried by roll call vote of 6-0, Council reappointed **Robert Creighton** to serve on the **Zoning Hearing Board** for a new three-year term to end December 31, 2022.

Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert, and carried by unanimous acclamation, Council appointed **Robert Remaley** to serve as a regular member on the **Zoning Hearing Board**, instead of as an alternate, filling a vacant unexpired term ending 12-31-2021.

No one was presented for appointment to serve as an alternate of the Zoning Hearing Board

Upon a motion by Mr. Thomas, seconded by Mr. Stanley and carried by roll call vote of 6-0, Council adopted the fixed mileage rate at **58 cents per mile** and made the following depository appointments: **ACNB Bank for both short and long term deposits and PLGIT for investment funds.**

Upon a motion by Mr. Thomas, seconded by Mrs. Stanley and carried by roll call vote of 6-0, Council passed Resolution 01 of 2020 updating the Fees Schedule.

Anything for the Good of the Borough – In response to inquiry by Mr. Thomas regarding an article in the latest PSAB News regarding legal decisions concerning short term rentals, Mr. Smith shared some background on the development of the proposed short term rental ordinance and indicated that the legal actions in the article were considered during the development of the proposed ordinance. In response to another inquiry, Mr. Thomas was assured that PA One Call must be called before any excavation is done, regardless of the extent of the excavation. Mr. Thomas recommended that information on PA One Call requirements be included in the next Borough newsletter.

Mayor Stanley shared that the new Postmaster has indicated that mail intended for postal box delivery will be returned to the sender if only the street address is included in the mailing address.

Next Meetings - The next regular meetings of the Borough Council are scheduled for January 8, 2020, commencing at 9:00 AM and January 28, 2020, commencing at 7:00 PM.

Mrs. Smith conveyed a Certificate of Appreciation to Mr. Smith, acknowledging that he declined to run for re-election and would no longer serve on Council. She expressed thanks to him for sharing his extensive knowledge with Council and the Planning Commission over the past 14 years. Mr. Smith thanked everyone for their friendship and support.

Adjournment - Upon a motion by Mrs. Cline, seconded by Mrs. Gilbert and carried by unanimous acclamation, the meeting was adjourned at 10:02 AM and Council enjoyed a brunch held in honor of Mr. Smith.

Susan E. Wagle
Secretary

Patricia Smith
Council President